



**Sea Smart**

## **Role: Summer Camps, Environmental Educator**

Start Date: June 22 2024

Position: Full-time/Seasonal 40 hours per week

Location: In-person in Vancouver

Benefits: Monthly health and wellness stipend

Salary Range: \$19-\$22 per hour

### **Do you:**

- love exploring nature and understanding our place in it?
- think it's important to connect kids to nature?
- enjoy mentoring and inspiring youth?
- believe that one person can make a big difference in the world, and together, we can do so much more?

If you answered YES, then working with Sea Smart is perfect for you!

Sea Smart is looking for dynamic world-changers to help us deliver our summer camps. Join our passionate group of science communicators and environmental educators in organizing and delivering high-impact programming to hundreds of youth across Vancouver. We are looking for individuals who have the passion and commitment to inspire youth to make a positive impact on the environment.

***This is a seasonal, full-time position from June 22 to August 23, 2024. Final dates will be confirmed during the interview process. Please apply by March 31, 2024. Applications are reviewed daily.***

### **About Sea Smart**

Sea Smart uses fun, hands-on games and activities to teach youth in Kindergarten to Grade 12 about current issues impacting our oceans and to brainstorm solutions in our summer camps. Founded by marine biologist Dr. Elaine Leung, Sea Smart helps youth understand the role they play in making the world a better place while building essential life skills such as creative thinking, personal awareness, and social responsibility. No oceans, no us. Sea Smart's innovative curriculum teaches youth about ocean issues with a solutions-based approach that is much needed in this day and age when environmental problems are overwhelming and it is easy to lose hope.

### **About the Role**

The Environmental Educator's primary responsibility is to deliver summer camp programs in a fun and engaging manner to teach students about ocean issues and what we can do to help. In this position, you will work with a team to develop and deliver Sea Smart summer camps. This involves program preparation, collecting and managing registration information and data, collecting waivers, communicating with parents, and coordinating volunteers. In addition, the summer camp staff is responsible for the smooth delivery of the program and the safety of all campers onsite. As the summer camp staff, you are expected to fill a leadership role to participants and volunteers, providing assistance and guidance as needed.

### **Work Conditions**

- Full time work hours from 8:30am-4:30pm, Monday to Friday from June 22 to Aug 23, 2024. Vacation time is prohibited during these periods.
- Lifting heavy objects daily - applicants must be able to lift and move 20kgs to chest level.

- Programs take place **fully outdoors** with no access to indoor spaces (except public restrooms), delivered at Kitsilano Beach and Trout Lake Park.
  - Associated risks: excessive heat, extreme weather conditions, uneven walking surfaces.
  - Sea Smart has policies in place to reduce work and programming during extreme weather conditions, including heat, smoke, and storms.

## Positions Available

Sea Smart is offering three types of summer camp positions:

- **Site Supervisor**, Environmental Educator (2 Positions Available)
- **Senior Educator**, Environmental Educator (4 Positions Available)
- **Junior Educator**, Environmental Educator (4 Positions Available)

## Site Supervisor Position

### *Responsibilities:*

- Supervising summer camp programs and ensuring procedures and protocols for safety and quality of programming are achieved.
- Having access to the emergency contact information for all educators, volunteers, and campers.
- Communicating with parents and guardians throughout the camps.
- Reporting to the Program Coordinator with any concerns or feedback.
- Overseeing the onsite day-to-day operations of summer camps.
- Collecting forms and surveys from educators and submitting them to the Program Coordinator.
- Facilitating end of the day check-ins.
- Ensuring the physical and emotional safety of campers, volunteers, and fellow staff members by enforcing compliance with camp safety rules, guidelines, and policies.
- Reviewing details of incident reports with guardians and reporting to the Program Coordinator.
- Learning and implementing all curriculum, policies, emergency procedures, and rules within a leadership role.
- Keeping track of materials for summer camps and informing the Program Coordinator if supplies need to be refilled.
- Managing registration information.
- Using inquiry and experiential based teaching techniques to promote wonder and excitement in children.
- Providing support and leadership to educators and volunteers.
- Setting up and taking down materials for summer camps.
- Fostering a positive, inclusive and nurturing camp environment for all campers, volunteers, and staff members.

### *Qualifications Required:*

- Background in science, marine biology, environmental issues or sustainability, or equivalent traditional knowledge.
- At least four years of experience working with children (ages 5-12), ideally in a group or teaching environment.
- At least 2 years of experience in management.
- Proven leadership skills and exceptional teamwork abilities.
- Excellent communication and interpersonal skills.
- Planning, organizational, multi-tasking and self-directed work skills.
- Clear **criminal record check for the vulnerable sector** within the last five years or ability to obtain and pass a clear criminal record check.
- Minimum **standard first aid and CPR C** level certification within the last three years.

- Having regular access to a reliable vehicle and valid driver's license is highly desired but not required.

**Remuneration:**

Salary: \$22 hourly + 4% vacation pay.

**Senior Educator Position**

**Responsibilities:**

- Delivering summer camp programs and ensuring procedures and protocols for safety and quality of programming are achieved.
- Supervising the group of campers and leading activities.
- Ensuring that campers stay together as a group and avoid wandering off.
- Explaining rules and expected behavior to the campers.
- Communicating with parents and guardians throughout the camps.
- Reporting to the Site Supervisor with any concerns or feedback.
- Collecting various data, surveys, pictures, and impact metrics.
- Discussing with the educators to determine the responsibilities of leading different activities.
- Mentoring and giving educators and volunteers opportunities to facilitate activities.
- Educating children aged 5-10 about the environment and conservation.
- Leading and supervising children in science-based games and activities.
- Ensuring the physical and emotional safety of campers, volunteers, and fellow staff members by enforcing compliance with camp safety rules, guidelines, and policies.
- Learning and implementing all curriculum, policies, emergency procedures, and rules within a leadership role.
- Managing registration information.
- Using inquiry and experiential based teaching techniques to promote wonder and excitement in children.
- Setting up and taking down materials for summer camps.
- Fostering a positive, inclusive and nurturing camp environment for all campers, volunteers, and staff members.

**Qualifications Required:**

- Background in science, marine biology, environmental issues or sustainability, or equivalent traditional knowledge.
- At least three years of experience working with children (ages 5-12), ideally in a group or teaching environment.
- Proven leadership skills and exceptional teamwork abilities.
- Excellent communication and interpersonal skills.
- Planning, organizational, multi-tasking and self-directed work skills.
- Clear **criminal record check for the vulnerable sector** within the last five years or ability to obtain and pass a clear criminal record check.
- Minimum **standard first aid and CPR C** level certification within the last three years.

**Remuneration:**

Salary: \$20 hourly + 4% vacation pay.

## Junior Educator Position

### **Responsibilities:**

- Delivering summer camp programs and ensuring procedures and protocols for safety and quality of programming are achieved.
- Explaining rules and expected behavior to the campers.
- Communicating with parents and guardians throughout the camps.
- Reporting to the Site Supervisor with any concerns or feedback.
- Collecting various data, surveys, pictures, and impact metrics.
- Discussing with the Senior Educators to determine the responsibilities of leading different activities.
- Mentoring and giving volunteers opportunities to facilitate activities.
- Educating children aged 5-10 about the environment and conservation.
- Leading and supervising children in science-based games and activities.
- Ensuring the physical and emotional safety of campers, volunteers, and fellow staff members by enforcing compliance with camp safety rules, guidelines, and policies.
- Learning and implementing all curriculum, policies, emergency procedures, and rules within a leadership role.
- Managing registration information.
- Using inquiry and experiential based teaching techniques to promote wonder and excitement in children.
- Setting up and taking down materials for summer camps.
- Fostering a positive, inclusive and nurturing camp environment for all campers, volunteers, and staff members.

### **Qualifications Required:**

- Background in science, marine biology, environmental issues or sustainability, or equivalent traditional knowledge is highly desirable.
- At least two years of experience working with children (ages 5-12), ideally in a group or teaching environment.
- Excellent communication and interpersonal skills.
- Clear **criminal record check for the vulnerable sector** within the last five years or ability to obtain and pass a clear criminal record check.
- Minimum **standard first aid and CPR C** level certification within the last three years.

### **Remuneration:**

Salary: \$19 hourly + 4% vacation pay.

### **Ready to apply for the position?**

Email a cover letter and resume as one PDF to [programs@seasmartschool.com](mailto:programs@seasmartschool.com) with the file name and subject line "**YOURNAME\_POSITION\_CAMP EDUCATOR APPLICATION**". Please indicate in your cover letter which position you are applying for and why your experience matches the position responsibilities indicated.

We thank all applicants for their interest. We will only contact the shortlisted candidates. We will review applications as they are received and positions can be filled before the job posting end date.

*Sea Smart hires on the basis of merit and is strongly committed to equality and diversity within its community and to a welcoming and inclusive workplace. Indigenous persons, visible minority group members, women, persons with disabilities, people of all sexual orientations and genders, and others with the skills and knowledge to productively engage with diverse communities are highly encouraged to apply.*

*If you are hard-working, collaborative, highly skilled and passionate about making a difference, you will find yourself among like-minded people at Sea Smart.*